

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

<b>(1) DEPARTMENT</b> Administrative Office	<b>(2) MEETING DATE</b> 11/6/2012	<b>(3) CONTACT/PHONE</b> Emily Jackson 781.5011	
<b>(4) SUBJECT</b> Review of the FY 2013-14 Budget Goals and Policies, Budget Balancing Strategies and Approaches, and Board Priorities.			
<b>(5) RECOMMENDED ACTION</b> It is recommended that the Board: <ol style="list-style-type: none"> <li>1. Review and approve the FY 2013-14 Budget Goals and Policies (attachment 1).</li> <li>2. Continue to implement the budget balancing strategies and approaches that have been approved and implemented by your Board over the past five years (attachment 2).</li> <li>3. Provide staff with direction regarding any changes to the Board's priorities.</li> </ol>			
<b>(6) FUNDING SOURCE(S)</b> N/A	<b>(7) CURRENT YEAR FINANCIAL IMPACT</b> \$0.00	<b>(8) ANNUAL FINANCIAL IMPACT</b> \$0.00	<b>(9) BUDGETED?</b> N/A
<b>(10) AGENDA PLACEMENT</b> <input type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input checked="" type="checkbox"/> Board Business (Time Est. <u>30 min.</u> )			
<b>(11) EXECUTED DOCUMENTS</b> <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
<b>(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR)</b> N/A		<b>(13) BUDGET ADJUSTMENT REQUIRED?</b> BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
<b>(14) LOCATION MAP</b> N/A	<b>(15) BUSINESS IMPACT STATEMENT?</b> No	<b>(16) AGENDA ITEM HISTORY</b> <input checked="" type="checkbox"/> N/A    Date _____	
<b>(17) ADMINISTRATIVE OFFICE REVIEW</b>   			
<b>(18) SUPERVISOR DISTRICT(S)</b> All Districts -			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Dan Buckshi, County Administrative Officer  
Emily Jackson, Administrative Analyst

DATE: 11/6/2012

SUBJECT: Review of the FY 2013-14 Budget Goals and Policies, Budget Balancing Strategies and Approaches, and Board Priorities.

## **RECOMMENDATION**

It is recommended that the Board:

1. Review and approve the FY 2013-14 Budget Goals and Policies (attachment 1).
2. Continue to implement the budget balancing strategies and approaches that have been approved and implemented by your Board over the past five years (attachment 2).
3. Provide staff with direction regarding any changes to the Board's priorities.

## **DISCUSSION**

### **FY 2013-14 Budget Goals and Policies**

Budget Goals and Policies are important because they help to institutionalize good financial management practices, clarify and crystalize strategic intent for financial management, define boundaries, support good bond ratings, promote longer-term strategic thinking, manage risks to financial condition, and comply with established public management best practices. Each year the Board of Supervisors adopts budget goals and policies to guide staff in the preparation of the proposed budget. Two years ago, a comprehensive review and reorganization of the goals and policies was completed. Just recently, the County received positive feedback on these changes from peers who reviewed the County's FY 2011-12 Final Budget Document for the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award.

This year, no additional changes are recommended to the Budget Goals and Policies.

### **Budget Balancing Strategies and Approaches**

For the past five years, the County has adhered to a set of Budget Balancing Strategies and Approaches as a means to weather the current economic crisis. The utilization of these solid and tested budget principles and practices has served the County well, and as a result, we have largely been able to avoid the drastic cuts to programs, services, and staff that other counties have faced. As a result, it is recommended that your Board continue to direct staff to implement the Budget Balancing Strategies and Approaches that have been utilized over the past five years. Minor, non-substantive changes have been made to update the strategies and approaches for FY 2013-14.

## **Board Priorities**

On October 9, 2012, staff presented the FY 2012-13 Financial Forecast to your Board. During that discussion, it was indicated that your Board would discuss its FY 2013-14 priorities at the same time that the FY 2013-14 Budget Goals and Policies and Budget Balancing Strategies and Approaches were considered.

Currently the Board's priorities are as follows (in order):

- Meet legal mandates
- Meet debt service requirements
- Public Safety- defined as:
  - Sheriff-Coroner (fund center 136)
  - District Attorney (fund center 13201)
  - Probation (fund center 139)
  - County Fire (fund center 140)

## **OTHER AGENCY INVOLVEMENT/IMPACT**

All County departments will utilize the Budget Goals and Policies, Budget Balancing Strategies and Approaches and Board Priorities in the preparation of the FY 2013-14 budget.

## **FINANCIAL CONSIDERATIONS**

There is no financial impact directly associated with the adoption of the Budget Goals and Policies and Budget Balancing Strategies and Approaches. However, it should be noted that the establishment of sound fiscal policies has, and will continue to have a positive impact on the County's long term fiscal health by helping to frame resource allocation decisions. Establishment of Board priorities helps to guide development of the budget and decisions about funding levels for various programs and services.

## **RESULTS**

The approval of the FY 2013-14 Budget Goals and Policies, Budget Balancing Strategies and Approaches, and Board Priorities will contribute to the development of a Proposed Budget document that reflects the goals and policies of the Board of Supervisors and will provide a framework for the continued creation of a spending plan that focuses on measurable results and high performance.

## **ATTACHMENTS**

1. FY 2013-14 Budget Goals and Policies
2. FY 2013-14 Budget Balancing Strategies and Approaches